MASINDE MULIRO UNIVERSITY OF SCIENCE AND TECHNOLOGY (MMUST)

MAIN CAMPUS

UNIVERSITY EXAMINATIONS
2021/2022 ACADEMIC YEAR

FIRST YEAR SECOND SEMESTER EXAMINATIONS

FOR THE

OF

DIPLOMA IN THE COMMUNITY HEALTH AND DEVELOPMENT

COURSE CODE: **CHD 227**

COURSE TITLE: **ICT**

DATE: FRIDAY 22nd APRIL, 2022   **TIME:** 12:00-1:30PM

INSTRUCTIONS TO CANDIDATES

Answer Question One and any other two Questions.

TIME: 1HR 30MINUTES

MMUST observes ZERO tolerance to examination cheating

QUESTION ONE [30 MARKS] - COMPULSORY

a) Define the following terms as used in computer applications

     i. Code   [2 marks]

     ii. Scroll bar   [2 marks]

     iii. OS   [2 marks]

b) The keyboard normally has some navigation and toggle keys. Explain.   [6 marks]

c) What are some of the basic computer organization components?   [6 marks]

d) State the basic statistical features for MS-Excel?   [6 marks]

e) Explain some of the most frequently used basic services of the Internet?   [6 marks]

QUESTION TWO (15 MARKS)

a) Describe various types of command based operating systems, and their features.   [5 marks]

b) Briefly explain the various types of application software utilized in personal productivity. [10 marks]

QUESTION THREE (15 MARKS)

a) List the steps that you can follow when performing the following task in Ms Word.

     i. File Deleting   [2 marks]

     ii. Printing odd pages of a document   [4 marks]

b) Assume you are manager and you are expected to give profitability of fifteen (15) outlets. Explain using MS-Excel.   [9 marks]

QUESTION FOUR (15 MARKS)

a) Describe the random secondary storage media, giving the strength and limitations of each? [5 marks]

b) Explain the use of PowerPoint presentation package in preparing to give a summary of your company profile.   [10 marks]