



(University of Choice)

**MASINDE MULIRO UNIVERSITY OF SCIENCE AND
TECHNOLOGY (MMUST)**

**UNIVERSITY EXAMINATIONS
2021/2022 ACADEMIC YEAR**

**SECOND YEAR FIRST SEMESTER EXAMINATIONS
SPECIAL/ SUPPLEMENTARY**

**FOR
THE DIPLOMA IN EDUCATION
(EARLY CHILDHOOD EDUCATION)**

COURSE CODE: EYE 035

**COURSE TITLE: MANAGEMENT OF PROGRAMMES FOR
INFANTS AND YOUNG CHILDREN**

DATE: 29th July 2022

TIME: 11:00 am - 1:00 pm

INSTRUCTIONS TO CANDIDATES

Answer Question **One** and any other **two** questions

TIME: 2 Hours

MMUST observes ZERO tolerance to examination cheating

QUESTION 1

- a) Describe any three administrative records in management (6mks)
- b) i) Define planning (2mks)
ii) Analyze any four common types of plans in early years education and development (8mks)
- c) State and explain any four key aspects of staffing (8mks)
- d) Explain the following administrative functions in an ECDE Centre (6mks)
 - i) Networking
 - ii) Financial management
 - iii) Procurement

QUESTION 2

- a) Identify qualities of a good ECDE administrator (10mks)
- b) Enumerate and describe challenges in current management and administration of ECD centers

QUESTION 3

- a) Describe five ways of managing the challenges in management and administration (10mks)
- b) Analyses any five emerging issues and trends in the management and administration of ECDE (10mks)

QUESTION 4

- a) Describe the functions of NACECE in early year's education (10mks)
- b) State and explain the procedure for establishment of an ECDE Centre (10mks)

QUESTION 5

- a) Name and describe the role of the community in the management of ECD center (10mks)
- b) Describe any three theories of supervision and management (10mks)